

# Resume

**XYZ**

B.Sc.

(STREAM)

Sagarmatha College of Science and Technology

Nepal

Email:

**Address:**

xxx Steet no- abc

city,state

Contact

**Career Statement:** Your objective should fit into the purpose of the opening notified. It should not be too broad and vague.

## **Career Summary:**

If you are a fresher, focus on your qualification, grades and achievements during your student life.

If you are an experienced candidate, focus on your work experience and the skills you have acquired during your employment.

If you have any expertise on any software packages which can be useful for the company, it's a good place in your CV to mention about it.

If you have any other skills which you think would impress your prospective employer, it's a good place to mention them. They will catch the employer's attention fast.

In this section of CV you can also mention about your travel with in or outside the country.

## **Project Experience:**

Currently working on XYZ project for ABC company ltd., using VB and SQL.

Implemented ABC system at XYZ client using C++.

Implemented XYZ system using VB and Oracle at ABC ltd.

## **Skills:**

Programming in C/ C++

Well Verse with VB 6.0, Oracle and MS Access

Programming in Core Java, learning advance Java.

## **Achievements:**

Obtained scholarship of "amount" from XYZ Group of Industries in "year"

Ranked "A" in S.S.C. merit list

Won best student award by "group name" in "year"

**Extracurricular activities:**

Lead the college tech-fest - "name"  
Active Member of "NGO" named "XYZ"  
Member of the organizing committee of "group name"

**Work experience or internship:** What,where and when and a little briefing

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**EDUCATIONAL QUALIFICATION:**

YEAR	CLASS	INSTITUTE	BOARD	PERCENTAGE
2012-16	B.Tech	Sagarmatha College of Science and Technology	T.U.	-
2011-12	XII	-	-	-
2009-10	X	-	-	-

**PERSONAL DETAILS**

**Date of Birth:**  
**Father's Name:**  
**Mother's Name:**  
**Nationality:**  
**Gender:**

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**DECLARATION**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place:  
Date:

(XYZ)